

**PLANNING & INSPECTIONS**  
**MONTHLY REPORT: December 2004**

**TOWN & COUNTY BOARD ACTIVITIES:**

Edenton Planning Board:

- **December 2004: Case No. RZ 04-05:** A rezoning application from Buxton Oaks Park, LLC requesting an amendment to the zoning map, rezoning property located at the corner of Virginia Road and SR 1321 (Whitemon's Lane) from CH, Highway Commercial District and R-20 Residential District to SC, Shopping Center District (Tax PIN 7805-00-56-6030 and 7805-00-69-1538.) Board recommended approval to Council (6-1).

Edenton Board of Adjustment:

- **December 2004:** No Meeting.

Edenton Preservation Commission:

- **December 2004** - 8 Major Certificates of Appropriateness (COA) Approved, 1 Minor COA approved.

Edenton-Chowan Technical Review Committee:

- **December 2004** - No Meeting.

County Planning Board:

- **December 2004** - Heard Information on Proposed Amendment to Chowan County Subdivision Regulations requiring Buffer Strips for all Major Subdivisions on Major Highways. Voted to recommend approval of the amendment, with changes to the language to apply the buffering requirement to all subdivisions of seven or more lots on all secondary roads within the County, and to subdivisions of five or more lots on US Hwy 17, NC 32, NC 37, and NC 94. Reviewed final plat of Beech Village Subdivision off Yeopim Road - voted to recommend approval to Board of Commissioners (7-0).

County Board of Adjustment:

- **December 2004** - No Meeting.

**OTHER ACTIVITIES:**

- Hazard Mitigation Plan - Hobbs Upchurch sent final draft to State Emergency Management for final review, accepted plan will appear before Board & Council January 2005 for Adoption.

- Hazard Mitigation Grant Program - NC Division of Emergency Management has reviewed County & Town HMGP applications to elevate/acquire Hurricane Isabel damaged structures, and has passed on those applications to the Federal Emergency Management Agency for approval.
- Rural Transportation Planning Organization (RPO) - Met in December, discussed TEA-21 grant awards & meeting schedule.
- Chowan County Planning Initiatives - Completed meetings with county civic groups to give presentation from Planning Staff on development issues and to solicit comments and questions from group members. Will hold joint meeting with Planning Board & Commissioners January 18, 2005.

#### PLAN & PERMIT REVIEW:

	<u>Current</u>	<u>Year to date</u>
Final Plats Reviewed:	<u>3</u>	<u>43</u>
Sign Permits:	<u>1</u>	<u>28</u>
Site Plans Reviewed:	<u>3</u>	<u>28</u>
Site/Landscape Inspections:	<u>1</u>	<u>17</u>
Zoning Confirmation Letters:	<u>2</u>	<u>29</u>
Zoning Permits Issued:	<u>10</u>	<u>75</u>

#### BUILDING INSPECTIONS:

The following number of inspections were conducted: Current: 314 YTD: 6,384  
 Inspections reviewed 8 (YTD: 135) building plans. The Inspectors traveled a total of 1,315 (YTD: 21,851) miles. There were a total of 73 (YTD: 1,089) permits issued as listed below:

<u>Residential:</u>	<u>Current</u>	<u>YTD</u>
New SFD	<u>3</u>	<u>64</u>
Addition	<u>3</u>	<u>48</u>
Garage	<u>4</u>	<u>50</u>
Decks	<u>0</u>	<u>8</u>
Renovations	<u>2</u>	<u>38</u>
Temporary (Travel Trailer)	<u>0</u>	<u>0</u>
Accessory Building	<u>0</u>	<u>28</u>
Pools	<u>0</u>	<u>5</u>
 <u>Non-Residential:</u>		
New	<u>1</u>	<u>14</u>
Renovations	<u>0</u>	<u>21</u>

Signs/Footings-Electric	<u>0</u>	<u>0</u>
Fence	<u>0</u>	<u>0</u>
Demolition	<u>0</u>	<u>7</u>
Additions	<u>2</u>	<u>6</u>

Manufactured / Mobile Homes:

New	<u>5</u>	<u>37</u>
Replacements	<u>0</u>	<u>19</u>

Trades:

Electric	<u>15</u>	<u>269</u>
Mechanical	<u>18</u>	<u>221</u>
Gas	<u>11</u>	<u>110</u>
Plumbing	<u>9</u>	<u>113</u>
Re-inspections	<u>3</u>	<u>9</u>

The administrative assistant received a total of 1,210 calls over the twenty-two (22) day period, with an average of 50 calls per day.

**NUISANCE CODE ENFORCEMENT:**

Written Complaints Received: 6

Violation Notices Mailed: 7

Violations Types:	<u>Current Months</u>	<u>YTD</u>
Junk Car:	<u>8</u>	<u>148</u>
Min. Housing	<u>3</u>	<u>40</u>
Noxious Weeds and Grass	<u>8</u>	<u>213</u>
Zoning:	<u>1</u>	<u>14</u>
Signs:	<u>2</u>	<u>62</u>

Violations Abated: 13

Code Enforcement Officer traveled a total of 627 miles.